



Governors' Annual Report to Parents

2020-2021

Dear Parent / Carer,

I am pleased to take this opportunity to contribute to the Governing Body's Annual Report. Similar to last year, this has been a very challenging time for the education system in Wales due to the impact of Covid-19 on our communities.

First of all, I would like to sincerely thank all the staff at the school for their hard work during the academic year, that included periods of face to face learning in the classroom as well as extended periods of virtual learning. I have been in regular contact with the Headteacher over this period and he has expressed to me his pride in the way that school staff have ensured that pupils, across the age range, received the best possible provision and care, in very challenging circumstances. It was seen that the quality of the virtual teaching had developed significantly since the previous lockdown and the credit for this is due to the diligent work of the teachers as well as the guidance and support received from Ceredigion County Council officers in developing this aspect of the work. The school has also been proactive in ensuring that pupils have access to IT equipment to assist them in their work and lent over 200 laptops and tablets to ensure that all pupils had access to learning platforms, such as J2E and Teams. And in thanking the staff, I would like to give special thanks to the Leadership Team, for ensuring that Ysgol Bro Teifi continued to operate successfully, despite all the obstacles.

Secondly, I want to congratulate our pupils, not only for their many achievements but also for displaying great maturity and endurance over the recent period. It has been a difficult year; uncertainty about the exams, losing contact with friends, losing the stability that comes with attending a family school like Bro Teifi. When returning to school, our pupils must be commended for their maturity when they settled in school for the second time, ensuring that they followed all the new guidelines to ensure their safety as well as the community's wider.

It is also pleasing to thank the parents and carers of the school for their continued support of Ysgol Bro Teifi. As I have already mentioned, the lockdowns have been challenging, but I know that you do your very best for your children, helping them to face the many challenges, ensuring that they continue to develop and thrive, despite the pressure.

Partnership working is at the heart of every success and it is great to see that Cyfeillion Ysgol Bro Teifi continues to go from strength to strength. Although a large number of activities have had to be postponed, I am confident that once circumstances allow, they will be back to support the school.

In conclusion, I wish to thank my fellow governors for their dedication and hard work over the past year. They are all very loyal to the meetings, including our new virtual meetings and their contribution to the life of the school is significant.

Sincerely,

Mr Gethin Jones (Chair of Ysgol Bro Teifi Governing Body)

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SECTION 1 – SUMMARY REPORT

1. **Notification of upcoming AGPM Meeting** *(if held under Section 94 of the School Standards Organisation (Wales) Act 2013: Not applicable

2. **Information regarding Parent Governor vacancies / upcoming elections:**

Number of current Parent Governor vacancies	0
Date(s) of the upcoming Parent Governor vacancy(ies)	-

Sports provision at the School and extra-curricular sports activities:

Due to the impact of Covid-19 on schools, there has been no inter-school sports activities this year.

SECTION 2

1. Governing Body Membership:

Chairman for the current year:	Mr Gethin Jones
Vice-Chairman for the current year:	Mrs Lynsey Thomas
Governor with responsibility for Child Protection:	Mrs Lynsey Thomas

Governing Body Membership:

NAME	CATEGORY	EXPIRY DATE
Mr Bleddyn Davies	Local Authority	13/10/2024
Cllr. Ken Howell	Local Authority	13/10/2024
Cllr. Keith Evans	Local Authority	31/05/2022
Cllr. Wyn Thomas	Local Authority	31/05/2022
Mr Timothy Evans	Local Authority	17/12/2023
Mrs Diana Davies	Parent	16/11/2024
Rev. Gareth Reid	Parent	16/11/2024
Mrs Lynsey Thomas	Parent	16/11/2024
Mrs Ffion Lloyd	Parent	16/11/2024
Miss Llinos Dafydd	Parent	16/11/2024
Mrs Llinos Davies	Parent	13/12/2022
Mrs Rhian Jardine	Community	13/10/2024
Mr Gerwyn James	Community	13/10/2024
Cllr. Eileen Curry	Community	13/10/2024
Mr Gethin Jones	Community	13/10/2024
Rev. Aled Jones	Community	06/11/2022
Miss Carys Williams	Teacher	13/10/2024
Mrs Nia Lloyd-Evans	Teacher	13/10/2024
Mrs Delyth Evans	Staff	02/10/2022
Mr Robert Jenkins	Headteacher	

Clerk to the Governing Body:

Mrs Angela Jones
Client Services Manager Education and Community Services Department
Cyngor Sir Ceredigion
Canolfan Rheidol
Rhodfa Padarn
Llanbadarn Fawr
Aberystwyth
Ceredigion
SY23 3UE

2. Financial statement for the previous year

Workforce Costs	£3,996,273
Premises Costs	£488,297
Transport Costs	£202
Goods and Services	£361,135
Gross Expenditure	£4,845,908
Income	-£801,670
Net Expenditure	£4,044,238
Formula Funding 20/21	£4,328,621
Carry Over from April 2020	£372,499
Total	£4,701,120
Total Reserves April 2020	£656,882

3. Use of Pupil Development Grant

In 2020-21 Ysgol Bro Teifi was allocated a total Pupil Development Grant and Early Years Pupil Development Grant of £58,600.

Ysgol Bro Teifi has a comprehensive plan, agreed and monitored Ceredigion Local Authority, to promote high expectations, attainment and progress and to remove barriers to learning for pupils entitled to this funding.

We have used the funding available to:

- Target intervention to promote pupils' wellbeing and key skills through the use of a nurture group for KS2 pupils.
- Plan Social Use of Language (SULP) provision to address the social and emotional needs in Phase 2 and 3.
- Promote pupils' access to enriching extra-curricular experiences including part payment of educational travel costs.
- Add further counselling capacity.

4. Destination of School Leavers:

Primary Schools:

Number of Pupils leaving for Secondary School at the end of the previous Academic Year:	45
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The Secondary School (s) and the number attending:	Ysgol Bro Teifi	41	Ysgol Emlyn	4	Other	0
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Secondary Schools:

Number of Pupils leaving at the end of the previous Academic Year:	47
Number of Pupils leaving for:	
University	31
Apprenticeship	7
College	3
Work	6

5. Links with the Community:

As a result of the Covid-19 restrictions, it has been impossible for the school to continue with its usual commitments when undertaking activities and visits in the local community and beyond. However, aspects of this work continued virtually eg professional networks including the Wales 3-19 Schools Network. The school has also been active in engaging with local businesses and organizations as it transforms its curriculum in preparation for Curriculum for Wales. Over thirty responses were received setting out local priorities for consideration.

6. Targets for improvements set by the Governing Body:

Priorities for 2020-2021

Priority 1 – Develop blended learning to meet pupils' needs

Priority 2 – Continue to build on the preparations for Cwricwlwm i Gymru

Priority 3 – Prepare for the ALN transition program

Priority 4 – Accelerate the learning in order to effectively re-engage, improve and raise learners' standards

Priorities 2021-2022

Priority 1 – Further develop effective Wellbeing provision across the key stages to ensure sound emotional and mental health and resilience, amongst pupils, staff and school leaders, as well as opportunities to improve physical health.

Priority 2 – Prepare to implement a Curriculum for Wales September 2022 - The journey to 2022

Priority 3 – Prepare and implement the ALN transformation program

7. Policies / Strategies adopted by the Governing Body:

During 2020-2021, the following policies and guidelines were adopted:

- Child Protection
- Bullying
- Performance Management and Teacher Pay
- Governors / Parents Annual Report

8. Term Dates and Session times:

**CEREDIGION COUNTY COUNCIL
SCHOOL HOLIDAY DATES 2021/22**

2021 - September							2021 - October							2021 - November						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

2021 - December							2022 - January							2022 - February						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28						
							31													

2022 - March							2022 - April							2022 - May						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
													30	31						

2022 - June							2022 - July							2022 - August						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30	31				

NON-PUPIL DAY
SCHOOL HOLIDAYS



Please note that schools have another 3 non-pupil days during the year. They may be set on different dates across Ceredigion, and schools will notify parents directly of these.

Bank holidays
Good Friday - 15.04.22
Easter Monday - 18.04.22

Early May Holiday - 02.05.22
Spring Bank Holiday - 02.06.22
Platinum Jubilee - 03.06.22

Term	Begin	Half-term		End
		Begin	End	
Autumn 2021	Friday 3 Sept 2021	Monday 25 Oct 2021	Friday 29 Oct 2021	Wednesday 22 Dec 2021
Spring 2022	Wednesday 5 Jan 2022	Monday 21 Feb 2022	Friday 25 Feb 2022	Friday 8 Apr 2022
Summer 2022	Monday 25 Apr 2022	Monday 30 May 2022	Friday 3 June 2022	Friday 15 July 2022

Please note that this calendar is subject to any changes which may arise as a result of government policy decisions. Ceredigion County Council does not accept liability for any losses incurred in respect of altered holiday arrangements following such changes.

9. Changes to the School Prospectus since last year:

The following sections have been added to the prospectus:

- Staff and pupil safety
- Extra-curricular opportunities for pupils
- Careers, world of work education and destinations
- Accessibility

10. The Curriculum

Our curriculum ensures that all learners are engaged as full members of our school community, have access to the wider curriculum and all school activities. The curriculum is broad and balanced, and seeks to promote spiritual, moral, cultural values, as well as the mental and physical development of our pupils; our aim is to prepare them for the opportunities, responsibilities and experiences of adult life.

From Nursery to the end of Year 2, your child follows the Foundation Phase curriculum. During this time pupils study the following areas:

- Personal and Social Development, Well-Being and Cultural Diversity
- Language, Literacy and Communication
- Mathematical Development
- Knowledge and Understanding of the World
- Physical Development
- Creative Development

Key Stages 2 and 3 in (Years 3 to 9) your child will study the following topics:

Welsh, English, Mathematics, Science, Technology, Information Technology, Religious Studies, Geography, French (from Year 5 onwards), History, Physical Education, Personal and Social Education, Art, Music, Drama

At key stage 4 (Years 10 and 11), all pupils study the following subjects:

Welsh, English, Mathematics, Science, Religious Studies, Sport, Welsh Bacallaureate

In addition, pupils can choose from the following topics:

Physical Education, Agriculture, Religious Studies, Media Studies, Business, Art & Design, Music, Geography, Child Development, Drama, Triple Science, French, Recreation and Tourism, History, Engineering, Technology (Food and Nutrition, Resistant Materials and Textiles), Information Technology

In key stage 5 (Years 12 and 13), our pupils can choose from the following topics:

Physical Education, Agriculture, Religious Studies, Biology, Business, Art and Design, Art & Design (Photography), Art and Design (Textiles), Chemistry, Music, Media, Welsh, Geography, Drama and Theatre Studies, Design and Technology, Design and Technology (Food), Electronics, Physics, French, Forge Work, Public Services, Medical Science, History, Health and Social Care, Mathematics, Further Mathematics, Engineering, English, Psychology, Travel and Tourism, the Welsh Bacalaureate

Provision for pupils with Additional Learning Needs:

The main aim of the special educational needs provision at the school is to ensure that all our children reach their potential within a supportive atmosphere. The provision for pupils with special educational needs at Ysgol Bro Teifi meets the requirements of the Code of Practice for Wales. All pupils on the school's special educational needs register receive quality support, either within the mainstream provision or within a small group or on a 1 to 1 basis. We aim to ensure that pupils are identified as early as possible so that support can be given early. Furthermore, as pupils begin their secondary phase of education an additional assessment is undertaken during the Autumn term in Year 7 to ensure that any child who experiences difficulties with literacy or numeracy skills is identified and subsequently given the necessary attention. When a child reaches a particular level then he/she will no longer need to attend these groups.

Members of the support team have extensive experience of working with pupils with different problems such as learning, physical, visual or hearing or behavioural difficulties and they receive further INSET training as appropriate. Pupils with specific learning difficulties receive attention by an experienced teacher in the appropriate field.

Our Hafan and Encil provision supports our young people to make the right choices and choose the correct behaviour. This provision is essential to our overall Behaviour Management System within our school. This policy clearly defines the purpose and role of Hafan and Encil in supporting and guiding the young people in our care.

During the year leaders and staff have planned for the implementation of a program for transforming additional learning needs which will take effect from 1 September 2021.

11. Language:

Language Category of the School:	Primary – Welsh-medium Secondary – Bilingual 2A
Welsh is the principal medium of life and work in Ysgol Bro Teifi with the aim of ensuring that every pupil can use both languages to the best of his or her ability by the time he / she leaves school. Ysgol Bro Teifi will employ the following aims:	
<ul style="list-style-type: none">• enable all pupils to develop the use of the two languages naturally• foster awareness and pride in the culture, traditions and heritage of Wales among our pupils that will be the basis to expand their horizons, their knowledge and awareness of Wales' relationship with Europe and the world.• enable pupils to apply for jobs where Welsh is necessary or advantageous	

12. Toilet Facilities (including cleaning arrangements):

The school's toilet facilities are in excellent condition and are cleaned daily by the Ultima company

13. Healthy Eating and Drinking:

We have an effective approach to the promotion of food and fitness as we are aware that diet and physical activity have positive effects on the pupil's physical, mental and emotional well-being.

We believe we have a duty to encourage everyone in the community to lead active and healthy lifestyles by providing knowledge and skills to establish and maintain lifelong active lifestyles and healthy eating habits.

We ensure that food provided in school is healthy and promotes a healthy lifestyle. In addition, we are committed to providing high quality PE lessons and health related exercise. The kitchen complies with Welsh Government regulations and ensures all dinners are nutritionally balanced. Our kitchen has been rated as 5 stars for cleanliness and hygiene.

We encourage parents to provide healthy sandwich boxes and snacks for their children when at school.

Currently the school adopts the following to promote a healthy lifestyle:

- Physical activity within the curriculum
- Swimming for Key Stage 2 pupils
- Extracurricular physical activity clubs
- Outdoor education
- School meals
- Food and nutrition in the curriculum
- Healthy breakfast club
- Free school milk for Foundation Phase pupils

PARENTAL PETITIONS AND MEETINGS

The School Standards Act 2013 (Section 94) provides new arrangements whereby parents can request a meeting with the Governing Body. Parents will need to fulfil four statutory requirements when requesting a meeting which include:

1	A petition should be presented with the signatures of the parents of 10% of registered pupils or the parents of 30 registered pupils (whichever is the lower).
2	The meeting must be of the purpose to discuss matters relating to the school.
3	The maximum number of meetings that parents can request in a school year is three (3).
4	There must be sufficient school days left in the year to allow a meeting to be held.

Further statutory requirements regarding the meeting include:

1	The Meeting must be held within 25 school days of receiving the petition.
2	The 25-day period commences the day after receipt.
3	If another meeting is required as a result of a different petition, the 25-day period will not commence until the day after the other meeting has been held.
4	Meetings will be open to all parents of registered pupils at the school, the headteacher and any other person invited by the Governing Body.
5	Notification of meetings to parents must include the date, time and venue of the meeting and the matter(s) to be discussed.

The Governing Body must inform parents annually of the right to petition a meeting using the powers provided by Section 94.

For detailed information regarding statutory requirement, petitions and the process for holding a meeting, please follow this link:

<https://gov.wales/sites/default/files/publications/2018-03/statutory-guidance-to-the-governing-bodies-of-maintained-schools-in-wales-regarding-the-duty-to-hold-meetings-with-parents.pdf>